

LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MINUTES
WEDNESDAY MAY 13, 2015 AT 5:00PM AT THE LEE PUBLIC LIBRARY

Present: Trustees Annie Gasowski, Peg Dolan, Katrinka Pellecchia, Bruce Larson, Cynthia Giguere Unrein, Library Director Ruth Eifert. Other: Barbara McNamee.

Minutes of April 2015 accepted.

Treasurer's report of April 2015 accepted. There is \$15,799.69 in the operating budget, \$2,661.40 in the non-lapsing account and \$6,155.37 in the CD.

Library Director's Report: Ruth reported on the improvements made to the e-book selections, the upgrade to the atrium software and her plan to add to some of areas of the collection. Ruth proposed buying some added shelving for existing bookcases and buying some new bookcases for the children's area and rearranging the furniture to add a small young adult area in the back room.

OLD BUSINESS:

NHLTA Conference: Trustees Annie, Peg, Katrinka, Library Director Ruth Eifert, and Foundation members Carla Wilson and Barbara Nadori will attend the conference.

Staff Concerns: The staff did not feel it was necessary to get substitutes to cover vacations.

Town Center Committee: Select Board member John LaCourse thought the Town Center Committee should be reconvened. Town Offices may be moving to the Safety Complex.

Alternates to the Trustees Board: Barbara Mc Namee has agreed to become an alternate trustee. Two other alternates are being sought.

Policy Review: The Meeting Room Policy was accepted as amended.

NEW BUSINESS:

Discussion of the Pay Equalization Study was tabled.

Website: Ruth suggested using Word Press to update the library's website.

Staff Evaluation Template: Ruth has a template that she will use to evaluate staff performance.

Mission Statement Revision was tabled.

OTHER:

The trustees voted to increase the summer residence library card fee to \$15.

The trustees approved a silent auction at the end of the Summer Reading Program.

The library will keep its own emails following the Right To Know Policy.

The trustees discussed having a radon test done at the library.

Meeting adjourned at 6:20PM. Next regularly scheduled meeting is June 10 at 5:00 PM at the library.